

D-CPMT Officers

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CITY OF DANVILLE
COMMUNITY POLICY AND MANAGEMENT TEAM
(D-CPMT)

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CITY OF DANVILLE
OFFICE OF COMPREHENSIVE SERVICES

OUR
CSA GUIDE
FOR PARENTS



Child-Centered, Family-Focused,
Community-Based

FAPT Review
Appointment Information

Date: _____

Time: _____

Location: _____

Case Manager: _____

THE CSA PROCESS

How does CSA work?

A meeting is scheduled, by the “referring agency” case manager, with the FAPT Team and members of the family.

Before the FAPT meeting:

The case manager will meet with the parent and the child to discuss family strengths and needs. The case manager will assess the parent’s financial obligation and inform the parent thereof.

At the FAPT meeting:

• the child and family take an **active** part in the meeting to discuss their needs

• a individual and family services plan (IFSP) is developed

• the family signs the service plan **IF** they agree with the plan



After the FAPT meeting

• services begin as soon as possible

• if the family disagrees with the plan, they may ask for a review with the local CPMT

• emergency services may begin immediately

• parents may be required to make co-payments for services (parents will not be required to make co-payments for foster care services or special education services)

• parents may be required to make child support payments for foster care services

Who Are the
Referring Agencies?

- Danville Public Schools
- Juvenile Court Services Unit
- Danville Social Services
- Danville-Pittsylvania Community Services

CSA: FOR YOUTH & FAMILIES



The Comprehensive Services Act was designed to ensure that youth and their families receive the services they need.

Information is presented below to help families understand the process to access services.

What is the Community Policy and Management Team?

The "CPMT" coordinates agency efforts, manages the available funds, and sees that eligible youths and their families are referred for assessment as appropriate.

What is the Family Assessment and Planning Team?

The "FAPT" looks at the strengths and needs of the individual youth and families and, with families, decides what services to provide and prepares a service plan.

Who is included in the CPMT & FAPT?

Both the FAPT and the CPMT include parents, staff from community services boards, court service units, the department of social services, the public schools, and private providers.

The CPMT also has a member from the local health department. In some localities, these teams may also include other members.

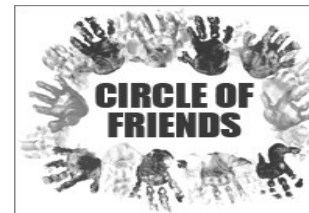
Your FAPT Case Manager needs to notify you before you child is assessed for services. If you are unable to understand the assessment or CSA process, contact the CSA Coordinator or Case Manager, immediately.

You have the right to be present for the entire FAPT meeting and discuss your child and family strengths and needs AND to participate in decision that apply to you and your family.

Who is eligible for services?

ONLY ONE CRITERIA BELOW MUST BE MET

- Youth who require private placement for special education.
- Youth who are in foster care or eligible for foster care services.
- Youth who are eligible for services through a Child in Need of Services Parental Agreement (*Truancy, Suspension, Expulsion, Delinquent Behaviors, etc.*).
- Youth who have significant emotional or behavioral problems and may require services not available from an agency, require services of multiple agencies, or may be at risk of residential placement.



*Respect, Responsibility,
Justice and Fairness*

YOUR RIGHTS :

- To receive information on the local CSA process and timelines for receiving referrals
- To consent and agree in writing before beginning any services, except when ordered by the court
- Be given the opportunity to read records, challenge information, give permission for release of records and be provided a written copy of the records unless ordered otherwise by the court
- The ability to receive assistance from your Case Manager as well as members of your family, friends, advocates or support persons
- The opportunity to review the assessment and service plan

THE RIGHT TO APPEAL:

You can disagree with the assessment and service plan, or any part of the service plan, and you can place your concerns in writing to the FAPT and/or CPMT.

This disagreement can be submitted via mail, email or fax to the